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Main Barn Assistant Manager

Last Revised 4/18/2023

Description:

The Main Barn Assistant Manager works in direct support of the Main Barn Manager assisting in the daily care of the training and breeding sport horses in the Main Barn as well as horses in adjacent fields. The position serves as the point of contact during the Main Barn Manager's absence and focuses on daily hands-on horse care including feeding, medical administration, basic exercise (turnout, walker, treadmill), and routine facility cleaning such as mucking of stalls and general barn cleaning.

Objectives:

1. Assist in the daily running of the department, being able to drive the day-to-day routine as directed by the Main Barn Manager.
2. Present the highest level of professionalism in both appearance and presentation of the facility, horses, equipment, and interactions with staff, vendors, and clients.

Core Responsibilities:

Horse Care:

- Feed horses 2-4x/day at regularly scheduled times
- Facilitate basic exercise to include but not limited to turnout, treadmill, and walker, including applying any applicable equipment such as bell boots, wolf boots, fly spray, etc.
- Administer medications/therapies
- Assist with therapies and rehab needs such as hand-walking, cold hosing, ice boots, etc.
- Hold for vet, farrier, etc.
- Monitor horse health and notify the Main Barn Manager promptly with any concerns
- Groom breeding stallions/rehabbing horses at least 2x/week and maintain a readily presentable appearance through clipping and mane pulling
- Change blankets as weather requires
- Maintain turnout equipment, cleaning and conditioning halters, leadshanks, and turnout boots
- Occasional after-hour duties, including night check and medical emergencies
- Serve as stable floor team lead in the absence of the Main Barn Manager

Facility:

- Muck stalls and rebed with straw/shavings
- Sweep, rake, and vacuum barn aisles and entry ways
- Cobweb, dust and simple green
- Clean stall and field waterers
- Pick field sheds, feed stalls, round pen, walker, and stallion paddocks
- Identify maintenance issues/concerns and report to the Main Barn Manager
- Perform additional duties as assigned

Physical Demands:

- Ability to continuously stand or walk
- Ability to bend, squat, and lift heavy objects (50 lbs) frequently
- Ability to climb up onto and down from farm equipment
- Ability to work in traditional barn environment to include dust, walking on uneven surfaces, etc.
- Ability to work outside year-round during inclement weather such as excessive heat, cold, rain, etc.
- Ability to work long hours, evenings, and weekends as required for horse care needs

Requirements:

- 5+ years of experience in horse care
- Weekend availability
- Valid Driver's License

Direct Reports To:

Main Barn Manager

Direct Supervision of (in absence of Manager):

Stable Groom(s)

Classification:

Hourly Nonexempt