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Grounds/Maintenance Crew

Last Revised 5/16/2023

Description:

The Grounds/Maintenance Crew maintains the farm's buildings, fields, sheds, and general landscape in direct support of the Director of Grounds. Focus is placed on maintaining a safe environment for staff, guests, and horses and creating professional appearance across the farm. The position works closely with the Director of Grounds in a team-based environment.

Objectives:

1. Create a safe environment for staff, guests, and horses.
2. Maintain high standard of professional appearance across the farm's grounds and buildings.
3. Maintain fields as well as lawns across the farm.

Core Responsibilities:

Grounds:

- Maintain the overall visual appearance of the farm's landscape, fields, and sheds
- Maintain fencing and gates in paddocks/fields, monitoring and repairing as needed
- Mow around buildings, housing, driveways, access trails, and general landscape areas using a variety of mower types including riding/push mowers and tractors
- Weed whack around fields, paddocks, and facility buildings
- Trim trees proactively to reduce potential fence/building damage and clear any downed trees as needed
- Manage tidiness of landscape areas through leaf/yard debris removal
- Maintain farm equipment and vehicles, performing regular preventative maintenance and repairs

Facility:

- Perform routine maintenance such as fixing automatic waterers, leveling pavers, changing light bulbs, etc.
- Perform major projects covering a wide variety of activities across the farm varying in length from a few days to multiple weeks
- Clear snow/ice on driveway, parking lots, and facility entrances as weather dictates
- Assist with stall mucking
- Collect and remove trash from Main Barn
- Stock hay/straw lofts in Main Barn
- Assist with farm-wide events including but not limited to inspections and stallion testing
- Additional reasonable duties assigned by the Director of Grounds

Physical Demands:

- Ability to continuously stand or walk
- Ability to bend, squat, and lift objects (75-100 lbs) frequently
- Ability to climb up onto and down from farm equipment and stairs
- Ability to work in traditional barn environment to include dust, walking on uneven surfaces, etc.

Direct Reports To:

Director of Grounds

Classification:

Hourly Nonexempt